

DRAFT ONLY

(until confirmed at the next management committee meeting 31 January 2021)

The José Whanau Hui, 1 November 2020
475 Wainui Road, Gisborne

Start: 12pm

Welcome/Karakia: Tote Tukaka

Lunch: 12.30pm

Present: As recorded on attendance list

Apologies: nil

Agenda

Nga take/Item	Nga kororero/Discusion	Mahi/Action
Appoint new Chairperson	Following the welcoming and karakia by Koro Toti James Barnes, Acting Chair, brought the meeting, (everyone present), up to date regarding relevant Jose happenings between our last Jose Hui and today's hui, mentioning also the need to nominate a chairperson. James, meanwhile, has been/is undertaking the role as Chair until a Chairperson is nominated. James Barnes nominated for the position of Chairman.	The meeting agreed that James Barnes be appointed as Chairperson. Appointment accepted by the whanau.
Appoint Whanau Kaumatua (new position)	Koro Toti Tuhaka / Thomas Rangihuna as vice to kaumatua nominated.	The meeting agreed that Koro Toti be appointed as kaumatua for the Manuel Jose whanau group. The meeting also agreed that Thomas Rangihuna be appointed as vice to the kaumatua. Appointments accepted by the whanau.
Confirm/Appoint		
Deputy Chair	There were no takers nor nominations made.	No appointment.

Secretary	Annee Maaka-MacKenzie. Roberta Manuel mentioned that Yvonne Haenga could be interested.	Anne Maaka-MacKenzie will continue as secretary. Roberta is happy to help. Appointments accepted by the whanau.
Treasurer	Steve McCabe is the Treasurer of the Manuel Jose whanau and reappointed. Steve mentioned that he and Marylyn Nalder were signatories and that Aiden Edwards was approached to be a third signatory. Aiden agreed that he would be happy to be a signatory. Steve also said it was urgent and also necessary that our bank accounts be moved to an on-line banking system as cheques were being phased out and banks were using more on-line transacting.	The Meeting agreed that Steve continue as Treasurer of the Manuel Jose whanau. Accepted, passed. Motion: that Aiden Edwards be a signatory to our Jose Bank accounts. Steve/ Roberta. Passed. Motion: that we move to an online banking system with our existing bank accounts Steve/Joanne. Passed. Appointments accepted by the whanau.
Passed. Bank Account signatories	Steve McCabe, Marylyn Nalder, Aiden Edwards.	Appointments accepted by the whanau.
Ambassador at Large (new position)	George Fox Clarke (who travels extensively globally and is in constant contact with our relatives in Spain) has been keeping family up to date with his travels overseas by posting many photos and anecdotes on Facebook, nga mihi nui ki a ia, hence the new position of Ambassador at Large.	James proposed that George Fox Clarke be appointed Ambassador at Large for the Jose whanau. The Meeting would like that George as Ambassador at Large be responsible to the Jose Committee and their guidelines on which to work. Appointment accepted by the whanau.
Branding/Merchandising Development (new position)	Moana Manuel is happy to be responsible for the Branding/Merchandising Development of commodities particular to the Manuel Jose Whanau. Question from the floor: why are our emblems being marketed by “others”?	To be led by Moana. Willie Manuel is also interested in being part of this kaupapa. Further discussion is necessary to address this take. Appointments accepted by the whanau.
Youth Development (new position)	Whanau present are in favour of a Youth Development subcommittee being formed. Suggestion from the floor that the subcommittee be led by Roberta Manuel -	Roberta and Walton to expand this sub group. Appointments accepted by the whanau.

	Lima with Walton Sadlier who was named as being happy to help where-ever.	
Regional Representatives (new positions)	Have zoom meetings with other members around the motu.	Work in progress. Canvass the motu.
Data Base Administrator (new position)	As part of our whakapapa upgrade on a web database, for whanau to access; John Visuer signalled he would like to be the web master for the data base, i.e. Data Base Administrator. John will drive all this.	Work in progress John provide access to whakapapa.
General Business		
Whakapapa Update Project		
<p>PREAMBLE (1) Since the Revised 1991 edition of Olive Branches, thru the MJ Website many requests/suggestions/ Emails/korero to Edda McCabe or to past committee members has been received from MJ uri:-</p> <p>For a copy of the Olive Branches book, where can they buy it, can they photo copy it; Are you going to print/sell more Olive Branches books; To put the whakapapa on line; Correct the mistakes in "their" family info. in the book; Please add these names (born since 1991) into the book There's mistakes in the book – names mis-spelt; Hard to work out from a person's name whether they are male or female, e.g. Huia; Jordan People in the wrong order (tuakana/teina); People left out</p> <p>**People who think or have been told that they are Jose's too and who do they contact about going in the book</p>	<p>PREAMBLE (2) With a growing pile of such requests, a pressing understanding that the Jose uri are increasing, time is marching on and nothing has/is being done in the interim about recording these "newbies" a casual discussion between Edda and John Visuer was held about 2017: how does the newbies info get captured; fix the mistakes and make a platform for families to add their own information to the tailend of the 1991 book, (after all they know who and where their immediate families can be reached) i.e. prepare for the capturing and recording of the next bracket of information. To start us off in 2018 John arranged for someone to capture the whakapapa info from the 1991 book; after two years of hard "input" slog the info. was lost and the person did not want to do this mahi anymore.</p> <p>Up to now any mahi that has been done for Jose whanau gatherings (past and current) has been voluntary and generally has sprung from the interest of one or more MJ descendants prepared to do the mahi. This is still the case.</p>	<p>PREAMBLE (3) So we are at Stage 1 Now.</p> <p>NB: At all the below stages information will be checked thoroughly. The information that is published "is only as good as what is provided"</p> <p>Stage 1 Input whakapapa data from Revised 1991 Olive Branches of all the Five wives separately into Roots Magic Genealogy version; (Roots Magic version is for the storage of collected data only)</p> <p>Stage 2 Amalgamate the data of all the Five wives;</p> <p>Stage 3 Put the Whakapapa up on the Manuel Jose Website Protocols for the next stages still to be advised</p>

<p>**People trying to establish whether they are related to Manuel Jose and can we please help them find their roots</p> <p>**Iwi with Manuel name wanting to know if their Manuel ancestor could be a direct descendant of Manuel Jose. (i.e DID Manuel Jose leave children elsewhere before coming to the Tai-Rawhiti and leaving Us.).</p> <p>(** These sorts of enquiries are yet to be discussed/determined by MJ whanau. Work to do & progress)</p> <p>OLD DATA Capturing from Revised Olive Branches 1991</p>	<p>We need to re-enter info from the 1991 Revised book and take this opportunity to remedy and assuage concerns by correcting the (whanau) identified mistakes; Putting people in (whanau identified) order (important for future Whenua/whakapapa details)</p>	<p>Stage 4 Collected new data to be inserted into Whakapapa on Manuel Jose website</p> <p>Edda is (voluntarily) capturing and in-putting this data, for Wife 1 – Tapita only into a Genealogy programme, chosen by John Visuer called “Roots Magic”.</p> <p>To capture and in-put the info. for the other three wives (I.e. wife 3, 4 & 5) one person descended from each wife is urgently needed to input the relevant data.</p> <p>Whoever is interested from those three lines, please contact Edda McCabe</p>
<p>NEW DATA Capturing from Whanau</p> <p>New data collection coordinators from each of MJ’s wives</p>	<p>Appoint co-ordinators to represent the 1,2,3,4,5, tipuna wahine whanau; their role being to oversee the capturing/preparedness of the new uri data before it’s uploaded at Stage 4.</p>	<p>As part of the minutes contact numbers will be included.</p>
<p>Whanau in “Olive Branches” omissions/corrections/additions</p>	<p>Omissions are not mistakes that need amending. Omissions are because there were families that did</p>	

	not supply Bob and Vivienne with their particular family's information.	Don't wait for a co-ordinator to be appointed. Start collecting the data within your immediate family.
Other Manuel Jose whanau not represented in "Olive Branches"	Their stories and whakapapa links to Manuel Jose will clarify their representation. They need to have these in place and available for whakawhanaungatanga.	Whakapapa queries etc to be sent to Edda McCabe (co-ordinator). Roberta will assist.
Verifying/Validating/Authorising whakapapa information	Other Manuel Jose not recorded in the Olive Branches eg. Whangai Jose/blended families/blood descendant/adopted; info with unidentified parentage or unclear parentage *Have to do all this clarification before coming to main organisation/info is uploaded. *We need the protocols to identify varied familial kawai *Be forthright in establishment of connections. *Facilitate, educate and give awareness to "out-there folk". ie whanau who missed being recorded in the Olive Branches. Koro Toti suggested an official document for national broadcast. (set in national level.	Edda, Toti and Rota form a sub group to help those who haven't the details to validate their links. James will send out a general panui to encourage whanau to continue, others to begin and all to move forward James
Method of collecting, collating and entering database information	Make information collecting a very clear process.	More info from John about getting data into the system will be available as soon as the mahi at the earlier stages are clear to Go. James/John.
Publishing format for the up-dated whakapapa	When all info in .	
Timeframe/Timeline from start to completion of the project	Encouraging that whanau are very keen and have already started collecting data. Please encourage other whanau to do the same, keep everybody moving at a reasonable pace. Need a cut-off time/date.	Time line to check back... 3 months Meet every 3 mnths. Manuel Jose's birthday January 31 st . Appoint coordinator, be familiar with data base.
Database Upgrade		
Web Master / System Administration	On-line communications with John Viseur. Relevant content from book downloaded onto the data system. All data has to be approved.	Maria and sister, Anne, can record what they have access to. We don't give authority to people to go into the data or input info themselves.

	Appoint/find a co-ordinator/s to up-load. Access to the whakapapa in the website to be controlled by the webmaster.	A whakapapa sub-group to be formed led by John Viseur.
Security/Information Protection Protocols	One of the financial accounts is specifically for the website. People need to be assured that their information/the site will be secure and safe.	The Website idomain belongs to the Manuel Jose committee. John will provide the Security/Info Protocols
User Access Protocols for data entry to the whakapapa	These need to be agreed to by the sub-group.	Whakapapa sub-group to produce.
Funding Requirements/grants/koha		
Other matters		
Marae.	Marae at Valverde del Majano. Fundraising for marae.	Keep reminding ourselves that there is a marae project that has been put on hold in Valverde del Majano. We need to know (from Spain) if this project is still "Live" and decision as to whether we progress it.
Hui by zoom.	Purchase/get some gear to facilitate future hui via zoom.	Research, then will see if we have the money. Roberta to research this matter.

Nga mihi ki a matou kaihautu a Steve raua ko Edda. Muchas gracias.

Close Meeting. With karakia, Koro Toti.

3.00pm



Chairperson

James Barnes